

## Subject - Lecturer English

### DIRECTOR EDUCATION RECRUITMENT DIRECTORATE, PUNJAB. GOVERNMENT MODEL SENIOR SECONDARY SCHOOL (MICROSOFT BUILDING), PHASE-3B-1, MOHALI

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#### General Information for the Candidates for the Posts of Lecturers

##### 1.0 Introduction

The Meritorious Society invites Online Application Forms from eligible Candidates for recruitment of following posts of Lecturers in Meritorious Schools on contractual basis:

##### 2.0 Vacancies

Name of Post	Category/number of Posts	Total posts to be filled
Lecturer English	General - 02 SC(M&B)- 01	03

**Note :** - The number of posts is liable to alteration without any notice.

- 2.1 The candidates should indicate in the Application Form, the category for which they want to be considered. Category once filled would not be changed under any circumstances.

##### 3.0 Emoluments

Lecturers - Rs. 38750+1500/- Residential Allowance (Fixed) PM

##### 4.0 Essential Qualifications

###### Lecturers

a. Should have passed M.A. in English at least with 55% marks and should have passed B.Ed with teaching subject English from a recognized university or institution as per guidelines of the University Grants Commission and should have studied English as an elective subject in Graduation for a period of three years.

- b. Knowledge of Punjabi Language of Matriculation Standard.

###### Selection criteria

- a. Selection will be done as per merit which shall be based on the marks obtained in the state level written test to be conducted by the Department.
- b. The relevant syllabus for the written test is attached as Annexure-I.

###### Note

A person appointed against the post of lecturer shall have to pass the relevant subject test and proficiency in computer skills within 06 months or as will be prescribed by the Society from the date of his initial appointment in accordance with the syllabi and guidelines to be framed by the Meritorious Society from time to time.

##### 5.0 Age

- (i) Candidates should not be below 18 years and above 37 years of age as on 01-01-2020.
- (ii) Upper age limit may be relaxed upto 45 years for employees of Punjab Govt. and its Boards/ Corporations/ Commissions and Authorities, all States/ Central Government employees.

- (iii) The Upper age limit is relaxed upto 42 years for Scheduled Castes and Backward Classes of Punjab.
- (iv) Ex-servicemen of Punjab Domicile shall be allowed to deduct the period of their service in the Armed Forces of Union from their actual age and if the resultant age does not exceed the maximum age limit prescribed for direct appointment to such a vacancy in the Service Rules concerned by more than three years, they shall be deemed to satisfy the condition regarding age limit.
- (v) Upper age limit is also relaxed upto 42 years for Widows and Divorcees.
- (vi) Upper age limit is also relaxed upto 47 years for Physically Handicapped of Punjab.

#### 6.0 Nationality

A candidate shall be a:

- xi) Citizen of India; or
- xii) Citizen of Nepal; or
- xiii) Subject of Bhutan; or
- xiv) Tibetan refugee who came over to India before the 1<sup>st</sup> January 1962 with the intention of permanently settling in India; or.
- xv) A person of Indian origin who has migrated from Pakistan, Burma, Sri Lanka and East African countries of Kenya, Uganda and United Republic of Tanzania (formerly Tanganyika and Zanzibar, Zambia, Malawi, Zaire, Ethiopia and Vietnam with the intention of permanently settling in India.

Provided that a candidate belonging to categories (ii), (iii), (iv) and (v) shall be a person in whose favour a certificate of eligibility has been issued by the Government of Punjab in the Department of Home Affairs and Justice.

#### 7.0 Submission of Applications Form

The candidates can ONLY apply by filling Online Application Form, a link of which is available on the website [www.educationrecruitmentboard.com](http://www.educationrecruitmentboard.com) No other mode of application will be accepted.

Last date of Filling Online Application Form	(Step-1)	22-10-2020
Last date of depositing the Application fees by system generated Fee /Challan Form.	(Step-2)	26-10-2020
Print of duly filled Online Application Form (after depositing the Application Fees)	(Step-3)	27-10-2020

#### 8.0 The list of original as well as self attested copies of certificates that shall be submitted by candidates along with the print out of Online Application Form are as follows:

- 3) Proof of Date of Birth : Certificate of Matriculation/Higher Secondary.
- 2) Proof of having passed Punjabi Language upto Matriculation.
- 3) Relevant Degree and DMC Certificate.
- 4) Reserve Category Certificate issued by the Competent Authority ( If Applicable)
- 7) If ESM, certificates/documents mentioning the following (If applicable):-
  - (i) Date of Enrolment
  - (j) Date of Release/Discharge
  - (k) Reason of Release/ Discharge
  - (l) LD certificate for lineal descendent of ESM
- 14) Certificate as proof of age relaxation claim. ( If Applicable)
- 15) Certificate as proof of fee concession (If Applicable)
- 16) Proof of being Govt. Employee(If applicable)
- 17) Copy of Bank Challan

**Note:** Academic/professional qualification certificates should have been issued before last date of submission of applications and the certificates issued after the prescribed date shall not be acceptable; however, the certificates regarding reservation benefit shall be acceptable.

#### 9.0 The Candidates shall sign the declaration on **Page No. 2** of the print out of Online Application Form before submitting the same.

#### 10.0 Application Fee

10.1

Name of Category	Online Application charges
Scheduled castes/ Scheduled tribes of Punjab	Rs 500/-
Ex-servicemen of Punjab (Self)	Nil
Physically handicapped, Punjab	Rs 500/-
All others categories (including lineal descendents of Ex-servicemen, Punjab)	Rs 1000/-

- 10.2 The candidates entitled to fee concession/exemption MUST submit with their Application Form, a self attested copy of the certificate certifying their claim for fee concession/exemption. Candidates who do not submit such a certificate shall not be entitled to fee concession/exemption under any circumstances.
- 10.3 Application fee MUST be submitted **through any Branch of Axis Bank only**. Candidate should carefully fill the details in the Online Application Form and click on the "SUBMIT" button at the end of the Online Application Format. Before pressing the "SUBMIT" Button, candidates are advised to verify every detail filled in the application. After submitting the online application form, the candidate should take a printout of the system generated fee payment challan immediately. No Change/Edit will be allowed after Submission. **The application fee is non-refundable.**

#### 11.0 Conditions which may render a candidate ineligible

The following conditions, among others, may render the candidates ineligible:

- g) Insufficient fee;
- h) Wrong/incomplete information given in the application form;
- i) Non-fulfillment of any of the eligibility conditions, including those of age and educational qualifications.

#### 12.0 Important Note

- 12.1 Only Scheduled Castes, Backward Classes, Ex-Servicemen/ LDESM, Physically Handicapped, Freedom Fighter & Sports Persons of Punjab domicile are eligible for the benefit of reservation.
- 12.2 **A candidate should indicate the specific category for which he/she wants to be considered and category once opted cannot be changed under any circumstances.**
- 12.3 SC/ST Candidates belonging to other States are required to fill the Post Category as General Category (Code 21). They are entitled only to fee concession but not entitled to avail reservation/age relaxation.
- 12.4 Ex-servicemen/Lineal Descendent of Ex-Servicemen (LDESM) who have domicile of Punjab are eligible for reservation under the Ex-Servicemen category. LDESM shall be considered against the vacancies for Ex-servicemen ONLY IF no Ex-servicemen are available. In case sufficient numbers of Ex-servicemen are available, then LDESM shall be treated as General Category candidates.

#### 13.0 Definition of Categories

Candidates should select their categories carefully, because candidates belonging to categories other than category 21 (General), are entitled to fee concession/exemption, age relaxation and job reservation. **The category once selected by a candidate will not be changed under any circumstances.** Candidates shall submit certificates issued by the Competent Authority in support of their claim to a particular category.

#### Categories and Category Code

<u>Code No.</u>	<u>Category Name</u>
21	General Category
22	ESM, Punjab